ICAR – NATIONAL INSTITUTE FOR RESEARCH ON COMMERCIAL AGRICULTURE
(Formerly ICAR - CENTRAL TOBACCO RESEARCH INSTITUTE)
Indian Council of Agricultural Research,
Dr. NC Gopalachari Road, Bhaskar Nagar, Sriram Nagar PO
RAJAHMUNDRY - 533 105, A.P., INDIA
**ISO 9001: 2015 Certified Institute**
PBX Phones: 0883-2449871-4; Director (O): 0883-448995
SAO (O): 0883-2448341;website–https://nirca.org.in;
E-mail: ctri-ap@nic.in; (GSTIN 37AAAAI1830P2ZH**)**

**F.No. A-22/538/2026-27/Adm.III(P&S) (e- 464363)**
**Date : 29.10.2026**

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**Sub:** Limited Tender Notice for renovation of two Air Conditioned rooms in the Scientist Home and Cleaning, Laying of Cement Tiles around the International Guest House & Scientist Home premises, ICAR-NIRCA, Rajahmundry – Reg.

Dear Sir (s),

With reference to the cited subject above, it is requested to please send your lowest quotation for renovation of two Air Conditioned rooms in the Scientist Home and Cleaning, Laying of Cement Tiles around the International Guest House & Scientist Home premises, ICAR-NIRCA, Rajahmundry as per specifications, terms and conditions detailed in subsequent paras. The quotes should reach this office on or before 19.11.2026 up to 02.00 PM.

Quotations which are not strictly in accordance with the enclosed Terms & Conditions will not be considered.

The detailed scope of works is as below:

| S.No. | Description of work | Quantity |
|---|---|---|
| 1 | Replacement of wash basins, water closets (commodes), mirrors, taps, shower fittings, geysers, geyser electrical points, and concealed plumbing pipelines with all necessary accessories. | 2 toilets |
| 2 | Replacement of damaged wall tiles and floor tiles, including the cost of materials, labour, and finishing. | 40 sq. mt |
| 3 | Providing false ceiling in the toilet areas. | 7 sq. mt |
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|---|---|---|
| 4 | Providing uPVC windows with exhaust fans in the toilets. | 2 no. |
| 5 | Replacement of damaged wall cupboards using HDMR/HDHMR sheets, including all necessary hardware and accessories. | 10 sq. mt |
| 6 | Two coats of premium acrylic emulsion painting to walls and ceilings after necessary surface preparation. | 150 sq. mt |
| 7 | Replacement of damaged electrical switchboards, switches, sockets, light fixtures, wiring, and other associated electrical fittings. | 2 rooms |
| 8 | Providing and laying cement concrete wall and filling with soil upto plinth level at the IGH and Scientist Home to facilitate proper pedestrian movement and improve the overall appearance of the premises. | 18 sq. mt |
| 9 | Providing and laying non-skid floor tiles in required areas. | 700 sq. mt |
| 10 | Providing benches | 2 no. |
| 11 | PVC doors for toilets | 2 no. |

GENERAL TERMS AND CONDITIONS

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| 1. | Rates should be quoted as per prescribed format, as per Unit basis as indicated in Encl-1 for the above works. The quotation will be selected taking into consideration of the total amount quoted for the above works which will be given on work contract basis (one Contract Agency only). |
| 2. | All the required materials and adequate manpower have to be arranged by the contractor to complete the entrusted works within one month from the date of issue of work order. This office does not accept any responsibility for the disputes that may arise between the labour and Contractor during the execution of the work. It is the sole responsibility of the contractor to fulfill the entire statutory requirement as envisaged under Contract Labour (A&A) Act 1970 and Minimum Wages Act such as Minimum wages, EPF, ESI etc. |
| 3.. | Payment will be made after completion of all entrusted works, after due certification by the OIC, MSU, wherever applicable.. |
| 4. | The contractor should take adequate precautionary measures for the safety of the workers employed in the work. This office does not take any responsibility in this respect. |
| 5. | The work at every stage has to be carried out under the supervision of the OIC, MSU wherever applicable. |
| 6. | Income tax (TDS) as per the applicable rates in force will be deducted at source at the time of payment of the Bill, as per rules in force. However, copy of challans for remittance of income tax will be forwarded to the contractor. |
| 7. | The tenders should consist the following documents: -<br>a. Quotation as per Encl-1<br>b. Copy of PAN/TAN number/ Aadhaar, experience details. Labour license & any other relevant information if any. |
| 8. | If required, the contractor/agency may visit the work place before submitting tender, at their own cost / interest on any working day from 09.00 AM to 5.30PM (Monday to Saturday). |
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| 9. | The Director, ICAR-NIRCA may at his discretion, extend the last date by a week or so as required and such extension shall be binding for all Tenderers. |
| 10. | If the date up to which the Tenders is open for acceptance is declared to be a holiday the Tenders shall be deemed to remain open for acceptance till the next working day. |
| 11. | The rates quoted by each contractor / firm for work contract in tenders are given both in words and figures failing which the same is liable to be rejected. |
| 12. | The Institute is not bound to accept the lowest or any other tenders and also reserve the right to accept the tenders in whole or in part. |
| 13. | The contract is subject to the condition that the tenderer will comply with all the laws and acts of Central Govt. / State Govt. relating to this contract made applicable from time to time. |
| 14. | TENDERS SHOULD BE SENT WITH ALL RELEVANT DOCUMENTS TO OFFICE THROUGH POST / BY HAND DUE ON 19.10.2026 UPTO 02:00 PM. The tenders will be opened on 19.10.2026 at 03:00 PM. Interested parties can attend the Tender Opening at the scheduled time at ICAR-NIRCA, Rajahmundry. |
| 15. | Tenderer should commence the entrusted work activities immediately and should complete within a month time from the date of issue of work order on time bound manner. Strict action will be taken against defaulters. |
| 16. | After successful completion of the works, the bill maybe drawn in favor of the Director, ICAR-NIRCA, Rajahmundry and submitted to the Office along with an undertaking that “the Contractor has full filled all the statuary obligations, as per the contract labour (R&A) Act”. A copy of the PAN Card and Bank details may also be supplied. The payment will be made after completion of works and in four to five installments, based on the requirement of the proposed works / decided by the Competent Authority. |
| 17. | The quotes submitted should be inclusive of all taxes, statutory levies, if any, including packing and forwarding, transportation to Research Stations, etc. and no extra payment would be made for any reasons. Further, the payment will be made upon successful completion certificate from the concerned officials. |
| 18. | The Director, ICAR- NIRCA reserves the right to increase or decrease the quantity of proposed items, based on the interest of the Institute, for any justifiable reasons, and payments would be made accordingly, as per actual supplied made by the supplier. |
| 19. | It is to inform that the decision of the Director, ICAR-NIRCA for any aspect of the contract shall be final and binding to all parties. |

Digitally signed by
Kuldeep Patidar
Date: 29-10-2026
13:19:29

(Kuldeep Patidar)
Administrative Officer
ICAR-NIRCA, Rajahmundry

Encl-1:
Date :

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To
THE DIRECTOR,
ICAR-NATIONAL INSTITUTE FOR RESEARCH ON COMMERCIAL AGRICULTURE,
BHASKAR NAGAR,
RAJAHMUNDRY,
E.G.DT., ANDHRA PRADESH

Sub: **Quotation in response to Limited tender notice** for renovation of two Air Conditioned rooms in the Scientist Home and cleaning, laying of cement tiles around the International Guest House & Scientist Home premises, ICAR-NIRCA, Rajahmundry. **– Reg.**

Sir,

With reference to your Limited Tender dated 29.10.2026 on the above cited subject, I / we quote the rates per Unit for the following mentioned works on work contract basis, including all applicable charges, etc. The detailed scope of work is as below:

| S.No. | Description of work | Quantity | Rate Per | Amount in Rs. |
|---|---|---|---|---|
| 1 | Replacement of wash basins, water closets (commodes), mirrors, taps, shower fittings, geysers, geyser electrical points, and concealed plumbing pipelines with all necessary accessories. | 2 toilets | 1 | |
| 2 | Replacement of damaged wall tiles and floor tiles, including the cost of materials, labour, and finishing. | 40 sq. mt | 2 | |
| 3 | Providing false ceiling in the toilet areas. | 7 sq. mt | 3 | |
| 4 | Providing uPVC windows with exhaust fans in the toilets. | 2 no. | 4 | |
| 5 | Replacement of damaged wall cupboards using HDMR/HDHMR sheets, including all necessary hardware and accessories. | 10 sq. mt | 5 | |
| 6 | Two coats of premium acrylic emulsion painting to walls and ceilings after necessary surface preparation. | 150 sq. mt | 6 | |
| 7 | Replacement of damaged electrical switchboards, switches, sockets, light fixtures, wiring, and other associated electrical fittings. | 2 rooms | 7 | |
| | | | | |

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|---|---|---|---|---|
| 8 | Providing and laying cement concrete wall and filling with soil upto plinth level at the IGH and Scientist Home to facilitate proper pedestrian movement and improve the overall appearance of the premises. | 18 sq. mt | 8 | |
| 9 | Providing and laying non-skid floor tiles in required areas. | 700 sq. mt | 9 | |
| 10 | Providing benches | 2 no. | 10 | |
| 11 | Pvc doors for toilets | 2 no. | 11 | |
| | | | Total Amount In Rs. | |

Yours faithfully,

(AUTHORIZED SIGNATORY)
(WITH NAME/DESIGNATION, CONTRACT No. & SEAL)

Encl-2

## UNDERTAKING BY THE CONTRACTOR

Full Name & address of the Bidder in addition to Post Box No., if any, should be quoted in all communications to this office.
Telephone No./ FAX / E-Mail Address.

From
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To
The Director,
ICAR – National Institute for Research on Commercial Agriculture,
RAJAHMUNDRY – 533 105.
Andhra Pradesh.

I / we have read the entire particulars regarding general conditions of contract and other terms & conditions of tender for "RENOVATION OF TWO AIR CONDITIONED ROOMS IN THE SCIENTIST HOME AND CLEANING, LAYING OF CEMENT TILES AROUND THE INTERNATIONAL GUEST HOUSE & SCIENTIST HOME PREMISES, ICAR-NIRCA, RAJAHMUNDRY". I / We agree to provide the service as detailed in the schedules/Encls herein or to such portion thereof as you may specify in the acceptance of the Tender at the rates given in this tender. I / we agree that the quote is valid till 90 days from the date of opening of quotation. I / We shall be bound by a communication acceptance dispatched within the prescribed time.

I / We have understood these/above all terms and conditions for the contract and shall provide the best works strictly in accordance with these requirements.

Yours faithfully,

Signature of the Tenderer
Dated: .....

Signature of witness to contractor's Signature
Name _____
Address_____
Occupation _____

Encl-3

Proforma for details

1. Name of the Contractor / Firm :
2. Permanent / Registered Address :

3. Registration Number :
4. Name of the Director/Partner/Owner :
5. Date of Birth of Director/Partner/ :

   or any authorized person

6. E-mail address :
7. Contact Number (Mobile) :

   (Landline)

8. PAN /TAN Number :
9. Firm/Company Establishment year :
10. Nature of Business :
11. Legal Status of Firm/Company :
12. Company Category :

Signature of the Tenderer

Dated: .....